

ADVERTISEMENT
ODISHA STATE MARITIME MUSEUM, JOBRA, CUTTACK-753007

CONTRACTUAL EMPLOYMENT NOTICE

Notice No :OSMM/01(CONTR.)/2022

1. Applications are invited for the following contractual posts from citizens of India, upon fulfilling the requisite qualifications / eligibility criteria as mentioned below on prescribed format. Applications duly completed in all respect along with all the requisite documents, duly self-attested and affidavit thereof should be addressed to "**The Superintending Engineer, Mahanadi South Division-I Cum Member Secretary, OSMM, Cantonment Road, Cuttack -753001**" and sent by Regd. Post / Speed post or submitted in person dropping in the designated sealed box kept in the office of the Superintending Engineer, Mahanadi South Division-I, Cantonment Road, Cuttack -753001.

Sl. No.	Post	No. of Posts	Category	Remuneration /Month (in Rs.)	Minimum Educational Qualification.	Minimum Experience in relevant field.	Age limit
1	Curator (General)	1	UR	30000	M.A. in History with specialization in Culture, Art & Archeology / Odisha History	Min. 3 years	
2	Asst. Curator (General)	2	-do-	20000	Same as Sl.1	Min.2 years	
3	Asst. Curator (Technical)	1	-do-	20000	Diploma / Degree in Civil Engg. with computer knowledge	Min.7 years	Asst. Engineer & above person with in the age of 65 yrs.
4	Store Keeper	1	-do-	10000	Graduation in any Discipline with knowledge of computer	Min. 2 years	
5	Care Taker	1	-do-	10000	-do-	Min.2 years of working in institution	
6	Asst. Librarian cum Media centre in-charge	1	-do-	10000	B .Lab. Science with knowledge of computer	Min. 2 years of working in library	
7	Account Assistant	1	-do-	9500	Graduation in any Discipline with knowledge of computer	Min. 2 years in Auditing, Accounting	
8	Electrician	1	-do-	8750	ITI in Electrical Trade	Min. 3 years	
9	Computer Programmer –cum- Assistant	2	-do-	8880	Graduation in any Discipline with MCA	Min. 3 years	
10	Gallery Attendant (Tech.)	3	-do-	8000	ITI/ Diploma (Mech.)	Min. 3 years	Knowledge in Hindi & Odia
11	Gallery Attendant (Non-Tech.)	6	-do-	8000	Graduation in History , Culture	Min. 3 years	Knowledge in Hindi & Odia

(Note:- All the posts are contractual for a period of 1(one) year only. The number of vacancies are provisional and can be modified at any stage of recruitment process. The appointment is purely temporary and can not be claimed for regularization. The authority reserves all the rights in respect of the recruitment.

2. **Remuneration-** All the posts carries a fixed consolidated remuneration as mentioned against each.

3. **Photographs.** Three recent passport size self-attested colour photographs (not more than three months old) are to be affixed on the space earmarked on the application form and Admit Cards.

4. Opening / Closing Date of Receipt of the Application:- Dt.20.04.2022 to Dt.31.05.2022.

5. Scheme of Selection- The selection will be made on the basis of eligibility criteria & personal interview and Skill Test (For Computer programmer only).

6. Fixing of Bench Mark.- If the number of application received in any category in response to the advertisement is large, the selection committee reserves right to fix benchmark for sort listing of candidates for interview.

7. Important Instructions to the Applicants.

(a) In case, a candidate wishes to apply for more than one post, separate application should be filled for each post applied by the candidate.

(b) The format of application should be typed in an A4 size paper on one side and filled in hand writing.

(c) All the documents being attached with the application should be self- attested by the candidate and with an affidavit thereof about authenticity of the fact & documents.

(d) Dates of personal interview / skill test will be intimated to the eligible candidates after scrutiny of their application.

(e) Candidates appearing for personal interview and / skill test / practical test will travel at their own expenses.

(f) All the information regarding the interview etc will be uploaded in museum website www.odishastatemaritimemuseum.org. Representation for non-receipt of application or call letter due to postal delay or any other reason will not be entertained.

(g) Each envelope containing application will be clearly super scribed "APPLICATION FOR THE POST OF....." on the left hand top corner of the envelope in Capital letters. Separate envelopes to be used for each application.

(i) Self-attested photocopy of complete discharge book along with undertaking in the format as given with this application be enclosed by the Ex- servicemen candidates.

8. Applications will be Rejected in the Following Cases.

(a) The candidates working in Central / State Govt / PSU must apply through proper channel and application should be accompanied by "No Objection Certificate" (NOC) from their establishment. Application without this document will be rejected.

(b) All applications will be supported by the latest supportive documents of Educational Qualification, Technical Qualification, Experience, date of birth certificate, Aadhar Card and ESM Certificate duly self-attested by the candidate & an affidavit thereof. In absence of the certificates or enclosing forged certificates, the application will be rejected and no intimation will be given.

(i) Incomplete or unsigned application (or without Left/Right Thumb Impression on applications in case of deformities) and not accompanied by self-attested copies of certificates, received at office of "The Superintending Engineer, Mahanadi South Division-I -Cum- Member Secretary, Odisha State Maritime Museum, Jobra, Cuttack" will be rejected. The applications received after the last date of receipt of application or without photographs duly self-attested or without enclosed DD will be summarily rejected and no correspondence in this regard will be entertained. Candidates will not be intimated in case of rejection of their application.

(c) The application can be filled by the candidates in English only.

TO BE FILLED BY APPLICANT

Application for the post of.....

Ref: NewspaperAdvertisement No :/ Dated

To
**The Superintending Engineer,
Mahanadi South Division-I
-Cum-
Member Secretary,
Odisha State Maritime Museum,
Jobra, Cuttack”**

Affix recent
passport size
colour photo
duly self-
attested

Note: All the fields are mandatory and to be filled in English Alphabets and numerals only

1. Full Name (in block letters) :
(As written in 10th / SSC Certificate)
2. Father's / Husband's Name.....
3. Date of Birth (as per the 10th Certificate/Birth Certificate):
.....(dd-mm-yyyy)
4. Age as on last date of receipt of application:Years.....months... ..days...
5. Whether ex-servicemen, if yes give details i.e. length of service along with service discharge certificate and caste.....
6. Whether Physically Handicapped (VH/HH/OH)
7. Nationality:
8. Religion:
9. Address with Pin code in full for communication (Block letters)
.....
.....
.....
10. Mobile No & land line no with STD code :
11. Aadhar No:
(Enclose a Self-attested copy of Aadhar card)
12. Email id:

ADMIT CARD

(To be fill in by the Candidates)

Roll no
For office use only

1. Name of Post applied for _____
2. Name of Candidate _____
3. Father's Name _____
4. Category belongs to : UR / EWS / SC / ST / OBC : _____
5. Mobile /Tele No with STD Code:- _____
6. Communication address with PIN Code No _____

Affix recent
passport size
photo duly self-
attested

ADMIT CARD

(To be filled in by the Candidates)

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